

KENT STREET SENIOR HIGH SCHOOL

2016 P&C Meeting

Held on:	09-Aug-2016 (T3W4)	Meeting No.:	05
Start Time:	6:00pm	Close Time:	7:10pm

PRESENT: Raelene Perselo, Craig Lynch, John Nicol, Gillian Pirie, Tracey Ellis, Karen Davison, Kirrilly Owen, Salman Mehmood, Amna Salman, Mark Stevens.
APOLOGIES: Kath Ward.

P&C GENERAL MEETING

MINUTES OF PREVIOUS MEETING: Accepted

Moved By:	Kirrilly Owen	Seconded By:	Gillian Pirie
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BUSINESS ARISING FROM PREVIOUS MINUTES:

None

CORRESPONDENCE:

Bank Statements, WACSSO Membership Certificate, WACSSO Annual Conference information, DoE WA Education Awards 2016 Nomination Guide, P&C membership form,

TREASURER'S REPORT:

P&C Account Jan to Jul '16 P&L net Profit / (Loss): \$ 734.85 Balance Sheet: \$ 64,241.63
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Canteen Account Jan to Jul '16 P&L net Profit / (Loss): \$ (5,970.98) Balance Sheet: \$ NA

- John provided and explained the Balance Sheet and Profit & Loss Statement.
- John informed that Canteen incurred a loss once again. Food Prices will be reviewed again at the start of next term and might require an increase.

PRINCIPAL'S REPORT:

Craig Lynch attended the meeting in place of Kath Ward and presented the Principal's Report.

Principal's report attached.

CANTEEN COMMITTEE REPORT:

Tracey Reported on behalf of Canteen Committee

- Canteen catered for the Mining Challenge.
- TV placed in Canteen to show Olympics and attract students
- Health Inspector Visited the Canteen and handed over a list of Maintenance issues. Tracey has made some efforts on her own to fix some immediate concerns like painting the wooden shelves and filling the gaps in the tiles etc. She expects the Health Inspector will be satisfied with these. Tracey further explained that Canteen requires maintenance work and she will share the list of issues with P&C for funding.

CRICKET (SPOCK) REPORT:

Mark reported on behalf of SPOCK.

- Malaysian tour was very successful. Team played 11 games with 7 wins, 3 losses and a draw.
- Next year the team will tour England.
- Plan for building Indoor Sports Centre has been progressing well. Sports Centre is being planned to accommodate a range of sporting activities along with Cricket.

AVIATION SUPPORT GROUP (ASG) REPORT:

No representation from ASG. No report presented.

Moved By:	John Nicol	Seconded By:	Gillian Pirie
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OTHER BUSINESS:

- Movie night – Kirrilly reported that the advertisement for the Movie night is ready and will be posted as soon as the Tickets are available. Tickets will be \$20 per head with \$8.50 payable to Grand Cinemas. An additional fee of \$5 for wine and nibbles is being investigated by Kirrilly. May need some volunteer to help at the Cinema on the night. Initial Sales target is 200 tickets.
- WACSSO Annual Conference will be attended by Gillian on 20 – 21 August. Student’s artwork display to be discussed.
- P&C Representation during Open day on 15-Sept to be discussed with Kath.
- Addition of warm Jacket in School Uniform to be discussed further in next meeting.

NEXT MEETING: To be held in Week 8, Term 3, 6-Sep-16 at 6pm.

Attachments: Principal’s report

1. **Aviation Tour** – I was fortunate to join the Aviation teachers and a group of Year 10-12 aviation students on the three-week Europe/UK tour which culminated in the Farnborough Air Show. It was an excellent combination of aviation specific opportunities – such as the Air and Space Museum in Paris, Duxford Aviation Museum in the UK – and cultural experiences including a visit to places like Auschwitz and the salt mines in Poland. Student behaviour was exemplary and they forged once in a life time memories. I extend my thanks to both Kevin Bennett and John McKenzie for the time and commitment given to this very worthwhile educational opportunity.
2. **Parent night follow-up** – Attendance at the Year 10-12 parent night was less than we had hoped so Deputy Principal, Paul Currie conducted a survey to find out what we might need to do differently. Feedback was positive and, for the most part, those unable to attend on that night had unavoidable circumstances that would impact regardless of when we place the date. At this stage, we expect that the structure of parent nights will remain the same as 2016 for next year.
3. **PBS** – We held our official launch of PBS this term and students and staff alike are embracing it very well. A quick reminder of the key areas we are addressing first are listed below:
 - a. **Respect for learning** – arriving on time, ready to learn
 - b. **Resilience to achieve** – setting realistic goals and striving to achieve them
 - c. **Responsibility to our school and community** – wearing full school uniform with pride.
4. **Wish List Update** – The Design and Technology team are eager to support the beautification of the canteen quadrangle and will design a bench seating arrangement that overlooks the quad. However, simply adding umbrellas/shelter to the seating poses a problem because the structures would need to be cemented into a concrete base and this is not a viable option for the lawn area. Other alternatives are being pursued. The school's finance committee also examined the wish list and we are meeting with Parkfit Equipment this Wednesday to discuss the installation of outdoor exercise equipment for use by students at break times and by PE staff as part of their curriculum delivery. The school has committed an initial \$10 000 to this venture.
5. **Staff absences** – I have previously shared that all government organisations, education included, have been directed to resolve their leave liability. This requires very careful management in schools so that it doesn't negatively impact upon student achievement. At Kent Street, we are very fortunate to have many experienced staff. However, this results in the need to resolve long service leave for quite a few people, myself included. I have received some concerns about staff absence so thought that I would take the time to explain how it works. The ruling is that staff must resolve their leave entitlement within two years of accruing it. When we negotiate how this will be addressed, it is always with the intent to do what is best both for the staff member and the school. What may not be clear is the fact that long service leave can't be taken during school holidays so it must impact on face-to-face time during school terms. With respect to teaching staff in particular, I have been fortunate to be able to secure suitably qualified teachers – especially when extended periods of time such as a whole term or semester has been taken. I have also appreciated that some teachers have elected to take shorter periods of time, often around the term breaks, and they have elected to provide the detailed curriculum to be presented during their absence. This is not a departmental requirement. It is evidence of their own professionalism and desire to do what is best by their students that results in them choosing to do this. We also have access to excellent relief staff who actively engage with the students and the work provided. It is because of these factors that we remain able to guarantee

curriculum delivery despite teacher absence. I hope that, by sharing this information, the parent community will appreciate that resolving leave is a requirement, one that we are managing as best as we can given the restrictions that we face.

6. **Promoting Kent Street** – Several members of the Executive team will be attending the country field days in partnership with Como Secondary College and the Rotary Residential College to encourage enrolments at our school. Paul Currie is attending Mingenew, Craig Lynch is attending Newdegate and I am attending Dowerin. We have also appointed Rachel Grant, a Health & PE teacher at school, to the role of transition coordinator and she is going to local schools to ensure that new Year 7s in 2017 join us feeling well supported to take on the new challenge of secondary school. In week nine of this term, we are holding an open day – on the afternoon of Thursday 15 September. We will be inviting would be parents and students along to this day and it would be excellent if the P&C had a presence on that afternoon. If the fund raising committee would like to liaise with me, that would be appreciated.

7. **Events held since week 8, term three -**

- a. Mining Challenge was a huge success with Collier Primary School winning the coveted trophy.
- b. Year 11/12 Chemistry excursion
- c. Year 9 Japanese excursion
- d. Year 10 Lightning Carnival 23/6 & 26/7
- e. Men in Mining event 24/6
- f. NAIDOC Week – week 10
- g. CoRE field trip to Kalgoorlie – week 10
- h. Curtin English Conference for Upper School
- i. Malaysian Cricket Tour
- j. Aviation Europe/UK Tour
- k. Year 10-11 parent information night
- l. PBS assembly and awards for high achievement/attendance 29/7
- m. Year 10 senior schooling course selections – week three, term three
- n. Year 8/9 Fashion excursion
- o. CoRE EES Olympics competition 5/8

8. **Upcoming events –**

- a. Mingenew, Dowerin and Newdegate Field Days – promoting Kent Street
- b. Year 10-12 Fashion Camp 16-19/8
- c. Year 9 Lightning Carnival 18/8
- d. Aviation testing day – 22/8
- e. City Youth Speaker – 23/8
- f. High Achievers dinner 24/8
- g. Athletics carnival – 26/8 – all welcome
- h. OLNA Round Two – weeks 7 & 8
- i. Variety Show Week – week 7

Kath Ward
Principal