



KENT STREET

SENIOR HIGH SCHOOL

Minutes of the Kent Street Board – Meeting No. 2 held on 30 March 2015

ATTENDEES: Graeme Eley, James Deacon, Steve Sitienei, Ida Suhadji, Scott Montgomery, Misha Mamo, Kath Ward, Paul Currie

1.0	Welcome and apologies	ACTIONS
1.1	Opening and welcome. <ul style="list-style-type: none"> The meeting was opened by <i>Graeme Eley</i> at 5.02pm. 	
1.2	Apologies: George Hayden, Sharron Sutton, Lyn Diver.	
1.3	Confirmation of agenda. <i>The Council confirmed the agenda.</i>	
2.0	Disclosure of interest	
2.1	No changes.	
3.0	Minutes of previous meeting	
3.1	Review minutes of previous meeting. Kath Ward presented to the Council the minutes of the <i>17 March 2015</i> meeting for approval. Scott moved to accept and Steve seconded the acceptance of the minutes. Carried. The Council endorsed the minutes of the previous meeting as complete and accurate.	
3.2	Actions arising from the previous meeting Terms of reference document updated and distributed. Delivery and Performance agreement – rescheduled by SIRU team for late may ratification. School caps follow up. For sale next term from uniform shop. Price to be determined \$13 - \$15.	Deferred to May
4.0	Priority item A	
4.1	<i>Budget 2015 Endorsement</i> Merilyn Harvey, Business Manager, presented the financials. Collection rate at present of 65% with school fees. Budgets outstanding from last year gets rolled over into this year's budget – learning areas. \$650,000 – Student Centred Funding. Total budget is approx. \$10 million but 94% is salaries. Our single line budget has come through \$9,324,573. Salaries surplus of \$111,000 surplus is inflated – more like \$70k or	



KENT STREET

SENIOR HIGH SCHOOL

	<p>\$80k – this is not even equivalent to a fulltime teacher. Transition adjustment – Initially predicted \$66,000; increased to predicted \$327,000 at end of 2014. Real \$19,000. This has affected our building programs – not staff. Maintenance is covered in our budgets. Faults are covered by the department. Fencing will be paid by department directly to BMW – the money will not be given to the school. Discussion on IPS advantages between members occurred. Discussion on the School Board roles and responsibilities. Financial summary as of 30 March 2015 was presented. \$101,000 unallocated in the cash budget. Report endorsed by Paul and seconded by Scott. Carried.</p>	<p>In future the reports will go out with the agenda.</p>
5.0	Priority item B	
5.1	<p><i>Business Plan tabled for endorsement</i> This will be an evolving document – present to staff for discussion will occur. Kath presented the Business Plan. School online data was presented in regards to student attendance. 8.9% severe at risk students currently at Kent Street – our aim is 5% We have set 5 targets for Achievement - based on our current data and setting ourselves aspirational goals. Attainment target will be worked towards overtime – three-year goal. Reduce ‘D’ grades across all learning areas to no more than 20% The majority of students failing are actually due to work not being handed in rather than ability. OLNA is new compulsory requirement. 80% of our students should have reached the OLNA standard by the end of year 11. By setting this target we are making it a priority. NAPLAN target we have set is an achievable target in that we generally achieve that now. Priority of Professional Growth – worthwhile to list specific ways we promote this target rather than a % target at this point in time. Steve raised issue that the attendance target for aboriginal students at 80% may be too ambitious. Discussion ensued and agreed that setting a high bar is not a bad thing and the target can be reviewed in a year. Reasons for non attendance among the aboriginal students need to be broken down by reasons. Business Plan endorsed by Misha and Ida.</p>	<p>Year 10 2014 OLNA percentage for Misha.</p> <p>Interim review of attendance for aboriginal students for next meeting. Kath</p>



KENT STREET

SENIOR HIGH SCHOOL

6.0	Priority item C	
6.1	<p>Annual Report endorsement Report to be endorsed at the next meeting. Board members to email Kath subject to feedback. Time for reflection – a motion to endorse subject to individual feedback for refinement if required for the Plan. Plan endorsed by Graeme Paul, Misha and Scott have read and are happy to endorse the Plan.</p>	<p>Feedback to all members within a fortnight.</p>
7.0	Reports and operational matters	
7.1	<p>Principal Report P&C Report –</p> <p>Staffing – AIEO formally appointed Suzy Bonney HPE – new HoLA – Cory Hugo Maths vacancy due to staff member leaving – have appointed Thomas Beebe – maths 0.8 FTE. Learning Support Coordinator 0.2 FTE executive will discuss and decision made tomorrow re: Special Needs Coordinator role. Japanese teacher 0.6 FTE – maybe leaving Helena Rychal to be Principal in Kath's absence and Howard Bradfield to be Upper School Deputy.</p> <p>CoRE We have applied for Approved Specialist Program for CoRE, no answer currently. As we are IPS we can offer this program but need the Approved Specialist Program as without it a zoning issue occurs – select entry program at the moment. The Board endorses CoRE</p> <p>Perimeter fencing has been approved. Board to discuss the potential of this to improve attendance and wagging off during school hours. New bus – at little cost to the school. New carpet in administration. SPOCK is funding architects to cost a potential indoor cricket facility. Cory Hugo liaising with BMW and SPOCK.</p> <p>Business arising from last meeting – SEQTA presentation Paul Currie. The different capabilities of the program were explained to the Board.</p>	



KENT STREET

SENIOR HIGH SCHOOL

	Communication to parent, staff etc The reports endorsed by the Board. The Board endorses CoRE	
8.0	Other business	
	<ul style="list-style-type: none">Board meeting times – mutually convenient time. All members to email Kath/Lou. Next meeting 9.00am week 5 term 2.	
9.0	Next meeting	
	9.00 am Tuesday 19 May 2015	
10.0	Roundtable evaluation of the meeting	
	All members contributed to the discussion.	
11.0	Meeting close/adjournment/next meeting	
	The meeting was closed by <i>Graeme</i> at <i>6.55pm</i> The next meeting will be at <i>Tuesday 19 May 2015 at 9.00am unless otherwise advised.</i>	

Signed (Chair)

Date: