



# KENT STREET

## SENIOR HIGH SCHOOL

*Minutes of the Kent Street Board – Meeting No. 5 held on 25 August 2015*

**MEMBERSHIP:** Graeme Eley, James Deacon, Steve Sitienei, Ida Suhadji, Scott Montgomery, Misha Mamo, Kath Ward, Paul Currie, George Hayden, Sharron Sutton, Lyn Diver.

<b>1.0</b>	<b>Welcome and apologies</b>	<b>ACTIONS</b>
1.1	Opening and welcome. <ul style="list-style-type: none"> <li>The meeting was opened by Graeme Eley at 6.33 pm.</li> </ul>	
1.2	Apologies: Kath Ward, Ida Suhadji, Misha Mamo, Steve Sitienei Non-attendance – James Deacon, George Hayden.	
1.3	Confirmation of agenda. <i>The Council confirmed the agenda.</i>	
<b>2.0</b>	<b>Disclosure of interest</b>	
2.1	No changes.	
<b>3.0</b>	<b>Minutes of previous meeting</b>	
3.1	Review minutes of previous meeting. Graeme Eley presented to the Council the minutes of the <i>16 June 2015</i> meeting for approval. Scott moved to accept and Lyn seconded the acceptance of the minutes. Carried. The Council endorsed the minutes of the previous meeting as complete and accurate.	
<b>4.0</b>	<b>Business Arising</b>	
4.1	Uniform – long sleeve and hood – deferred to agenda items	
<b>AGENDA ITEMS</b>		
<b>1.0</b>	<b>Principal Report</b>	
	Paul Currie presented report due to Kath's absence. Graeme stated that the CoRE launch was extremely well done and well attended. Good reflection on Kent Street.  Report endorsed by Lyn and seconded by Paul. Carried.	
<b>2.0</b>	<b>Financial Report</b>	
	Merilyn Harvey presented the financial reports. Data from 5 August Finance Committee. Updated Comparative Budget Report given as of today. C1051 Charges Year 11 and 12 - have reached our budgeted amount. D1040 – Insurance Claims – a variance – will be recovered – these are the claims against student laptop damage. D2515 – over \$5300 – due to the purchase of the Swivels for CEC. Will be reimbursed from the schools involved.	



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	<p>Financial summary unallocated is 4% of budget – where we would expect to be at this stage in the year.</p> <p>We have received all of our grant money C3205 for Student Centred funding.</p> <p>Received just over \$8 million from Student Centred funding.</p> <p>As of 5 August 2015 Year 7 – 12- 55.57%</p> <p>Voluntary Contributions at 66%</p> <p>Charges at 55%</p>	
<b>3.0</b>	<b>Perimeter Fencing</b>	
	<p>Merilyn Harvey presented.</p> <p>Merilyn and Kath met with the Department;</p> <p>The department will not pay for the fencing around the ovals – school will contribute to get this done at the same time. Not allowed to have high fencing however it will still be a barrier to the cricket pitch.</p> <p>Black powder coated chain fencing. Looking into more funding for our dollars – trading in types of fencing to gain a greater amount. To cover the oval and we will put in the extra funds as this is a priority. Likely to happen over the Christmas break. Government property so within our rights to fence.</p>	
<b>4.0</b>	<b>Cricket Facility</b>	
	<p>Presented by Cory Hugo</p> <p>Cory was not in attendance.</p> <p>Carried forward to next meeting.</p>	Carried forward to next meeting.
<b>5.0</b>	<b>Cricket Facility</b>	
	<p>Merilyn and Graeme</p> <p>Update DGR – Deductable Gift Fund – can be set up – claimable as a tax deduction.</p> <p>John Hughes sponsorship was declined.</p> <p>SPOCK have \$100K to contribute and the school has approx. \$100K to contribute. \$150K shortfall for the facility. Big electrical component in cost.</p>	
<b>6.0</b>	<b>School Development Days</b>	
	<p>PD days for 2016 – pupil free days.</p> <p>5 days throughout 2016 – traditionally these are the first day back of each term. Management are requesting the following pupil free days for 2016 ;</p>	



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	<ul style="list-style-type: none"> <li>• 2 days at the beginning of term 1</li> <li>• 1 day at the beginning of term 2</li> <li>• 2 days at the beginning of term 3 and none in term 4.</li> </ul> <p>Allows teacher preparation for the beginning of each term.</p> <p>Formal motion. Scott accepts and Sharron seconds. All in agreeance</p>	
<b>7.0</b>	<b>Uniform – Leaver’s jacket hood issue</b>	
	<p>Paul Currie showed a variety of different styles of jackets.          Student body is pro hood. Staff are split.          The Board voted in favour of the hood. 4 Yes and 1 no          Motion moved by Scott seconded by Sharron. Carried.</p> <p>Long sleeve shirt option. Students are currently wearing a navy long sleeved tops under school tops.</p>	<p>Carry this forward for next meeting.          Kath to report back at next meeting - supplier</p>
<b>8.0</b>	<b>Uniform Policy</b>	
	<p>Paul Currie presented the uniform policy. As the policy stands at the moment a hoodie is not acceptable.          POLICY needs modifying;          Clause in the policy – hoods should not be worn on the head.          Tights          Track suits pants          Tour tops and RRC jacket          Hoodie – undershirt for lower school kids          Senior school – standard operating procedure</p> <p>Board recommends these changes;</p> <ul style="list-style-type: none"> <li>• Tightening up on use of hoodies – no hood on heads. Colour must be uniform colour – white or navy.</li> <li>• Tights/legging ins are not acceptable without a skirt or short over the top.</li> <li>• Track suit pants are not acceptable – Kath to word this clause.</li> <li>• Tour tops acceptable uniform as long as it follows the same format as the school uniform</li> <li>• RRC tops are not acceptable – not all RRC are Kent Street students</li> </ul> <p>Note – Diary will need to be modified.</p>	<p>Kath to discuss with Executive.</p>
<b>9.0</b>	<b>OLNA, SAER semester 1 data</b>	
	Helena presented.	



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	<p>Process of analysing and reviewing our Year 12 data.          OLNA is a WACE requirement from 2016. To meet the requirement student must achieve Band 8 in Year 9 NAPLAN or Category 3 in OLNA.          NAPLAN in term 2          OLNA held in March and September each year.          See handout for percentages.          For Students at Educational Risk</p> <ul style="list-style-type: none"> <li>• WACE Tracker</li> <li>• Mentoring</li> <li>• Alternative arrangements;             <ul style="list-style-type: none"> <li>○ Referral to Participation</li> <li>○ Complete an Online course unit</li> <li>○ STP option</li> </ul> </li> </ul>	
<b>10.0</b>	<b>CoRE Feedback</b>	
	<p>Graeme and Sharron discussed.          Structure of the day was exceptional, professional and provoked a lot of conversation. Parent education could be an issue – to support their children to ‘push’ themselves rather than engaging in the ‘lighter’ subjects.          A wonderful initiative and well deserves our support. Industry partnership with Kent Street.</p>	<p>U Tube – link to website.</p>
<b>11.0</b>	<b>Review of Parent evening and Reporting Cycle</b>	
	<p>Paul Currie presented.          Currently two evenings a year are held.          Year 7-9 and then Year 10 -12 on separate nights.          Year 7-9 elective subjects finishing at the end of semester when the evenings are held seem.          Year 10 – 12 teachers want the evening to be in the middle of the year – update and recommendations for parents more timely.          Move the Year 7 – 9 to early in the year – end of term 1 and formal report end of semester 1 and then semester 2.</p> <p>Progress review for parents and students;</p> <ul style="list-style-type: none"> <li>• two mandatory/ formal reports per year.</li> <li>• two meet and greet parent evenings per year</li> </ul> <p>Endorsed by board.</p>	



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	<p>Parent meeting this year – first appointment some teachers not present – still having soup! This needs to be addressed by Management.</p> <p>Longer between end of class and beginning of interviews may alleviate this.</p> <p>Teachers spread over the school – time between meetings – a need for a couple of minutes between meetings.</p> <p>PTO was a great system.</p>	Kath to bring to Management
<b>12.0</b>	<b>Next Meeting</b>	
	Tuesday 15 September 2015 at 6.30pm	
<b>13.0</b>	<b>Round table evaluation of meeting</b>	
	Good meeting covered a lot of ground, decisions made. Short sharp discussions. Progress made. Happy with everything. Disappointing about numbers.	
<b>14.0</b>	<b>Meeting closed</b>	
	<b>8.13 pm</b>	

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Signed (Chair)

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Date: