



KENT STREET

SENIOR HIGH SCHOOL

Minutes of the Kent Street Board – Meeting No. 3 held on 19 May 2015

MEMBERSHIP: Graeme Eley, James Deacon, Steve Sitienei, Ida Suhadji, Scott Montgomery, Misha Mamo, Kath Ward, Paul Currie, George Hayden, Sharron Sutton, Lyn Diver.

1.0	Welcome and apologies	ACTIONS
1.1	Opening and welcome. <ul style="list-style-type: none"> The meeting was opened by <i>Graeme Eley</i> at 9.00 am. 	
1.2	Apologies: James Deacon, Ida Suhadji, Steve Sitienei Sharron Sutton attended by phone.	
1.3	Confirmation of agenda. <i>The Council confirmed the agenda.</i>	
2.0	Disclosure of interest	
2.1	No changes. Graeme has applied for a tender with the Department on the review of IPS.	
3.0	Presentation by year 11 students – Leaver’s hoodie jacket	
	<p>Tremaine Henry, Steven Bain and Michael Dawes presented to the Board</p> <ul style="list-style-type: none"> As the hoodie will have the Kent Street logo the Board needs to endorse the leaver’s hoodie. The year 11’s would like a hoodie in place of their leavers jacket 80 signatures have signed the petition in favour of this – out of 202 students in the cohort <p>Board discussed and approved the notion of pursuing the matter. It was suggested that this could be viewed as a pilot program and review the behaviour for later years. Need a design for approval and more signatures from the cohort to ensure that this is a majority decision. The students who presented would be invited to set the conditions that would apply such as hoods off in class and no hoodie under school shirts. The need for accurate data on entire cohort view on hoodie v’s jacket is to be sought.</p> <p>It was noted that some were completely against this proposal.</p> <p>Uniform shop – can they have a long sleeve school shirt for winter to eliminate the hoodie under school shirt scenario.</p>	<p>Go to each tute to obtain this data – let the students know the stipulations. Kath to liaise with Susan Lees and the student presenters.</p> <p>Kath to discuss with uniform shop</p>



KENT STREET

SENIOR HIGH SCHOOL

4.0	Minutes of previous meeting	
4.1	<p>Review minutes of previous meeting.</p> <p>Kath Ward presented to the Council the minutes of the <i>30 March 2015</i> meeting for approval. Scott moved to accept and Misha seconded the acceptance of the minutes. Carried.</p> <p>The Council endorsed the minutes of the previous meeting as complete and accurate.</p>	
4.2	<p>Business arising;</p> <ul style="list-style-type: none"> • Carpet/ painting of Administration completed. • Tabling of initial drawings of cricket facility – Kath discussed the facility, SPOCK to contribute \$100K towards the estimated cost of \$300K. This is a parent initiative. Department of Sport and Recreation and Lottery Commission • Endorsement of Annual Report (no emails received) – considered no response therefore report is endorsed. Annual Report formally endorsed at this meeting. 	<p>Kath to enquire about Department of Sport and Recreation and Lottery Commission</p>
AGENDA ITEMS		
1.0	Tabling of Financials	
	<p>Merilyn Harvey, Business Manager, presented the financials. One line budget summary presented. Forecast variance of \$280K in the salary allocation – some adjustment required however still looking good for the year.</p> <p>Increased FTE for Nadira Naidoo - \$20K PE staff member additional time - \$44K Long service leave for Japanese Teacher –approved by principal. Cash position as at 31 April 2015 projected variance of \$220K. Learning areas spend to be approximately 70% by end of term 2. Finance committee will make a couple of adjustments to reallocate funds for any accounts in deficit. ie: IT support – TFX contract, insurance claims. Collection rate not ideal – statements going out shortly. Previous years charges are not written off – debt collectors to be engaged with support of board. A very time consuming process. Report endorsed by George and seconded by Lyn. Carried.</p>	



KENT STREET

SENIOR HIGH SCHOOL

2.0	Policy review – Good Standing and BMIS	
	<p>Craig Lynch, Deputy Principal of Student Services presented the Good Standing policy for review. The policy outlines the standards for attendance, academic engagement, behaviour and uniform. Students can lose their Good Standing and therefore are unable to attend student functions ie school trip, sporting carnival or school ball etc.</p> <p>Students can lose Good Standing by: any breach of the school’s Code of Conduct, failure to make an effort in class, repeated misbehaviour in class, bullying, verbal or physical abuse of staff or fellow students, stealing, damage to property and any action that is deemed serious enough by Student Services Manager, Year Coordinator, HOLA, Deputy or Principal.</p> <p>Students do aspire to keep their Good Standing. This policy is working but perhaps a slight change in ‘Failure to make an effort in class’ needs to change to ‘a pattern of failure to make an effort in class.’</p> <p>A process to regain their Good Standing needs to be put in place so the student signs an agreement. This would make the student acknowledge and take some responsibility of their behaviour and attitude.</p> <p>Scott endorsed and George seconded the policy.</p>	<p>Kath/ Craig to present this recommended alteration to the leadership team and list as business arising for the next Board meeting.</p>



KENT STREET

SENIOR HIGH SCHOOL

3.0	ROC Days – Claire Eaton	
	<p>Craig Lynch, Deputy Principal of Student Services presented – Resilience, Optimism and Confidence (ROC) program to the year 7 students. Single sex groups of approximately 20 students. 80:20 theory. 80% of your time you should be relatively happy and content. ROC builds strategies in building resilience in our students in their transition from adolescent to young adults.</p> <p>Has not been an ideal transition for the year 7's into high school this year, and therefore some behaviour issues have arisen within the cohort. Kent Street is reassessing the BMIS. The feedback from ROC has been very positive from staff and students. A presentation to year 7 parents occurred last week and their feedback has been positive as well.</p> <p>Drumbeat Quest – a new program to be introduced to the school. Three staff members to be trained up.</p> <p>Martin Heffer, our Chaplain is training up 7 or 8 volunteers to assist with the year 7 students.</p> <p>Nadira Naidoo will be working on attendance in the year 7 cohort. A daily fitness program is to be introduced for the year 7 cohort to help with expending energy. This will happen during tute – monitoring to see if this helps with attendance and behaviour.</p> <p>Benefit of a year 7 camp would really help with the transition of future years. Plan for 2016 and beyond to be put in place.</p> <p>148 year 7 students approximately 10 are behaving poorly. We also have a number of students who are struggling academically.</p> <p>A lot of Student Service time is currently taken up with the year 7 student issues. Interventions aim to alter this.</p>	
4.0	Attendance data – term 1 2015	
	<p>Craig Lynch, Deputy Principal of Student Services presented the attendance data.</p> <p>Non-Aboriginal target to be 90%</p> <p>Aboriginal students target is 80% or above</p> <p>Actual data is;</p> <ul style="list-style-type: none"> • Year 7 – 93% • Year 8 – 94% • Year 9 – 89% • Year 10 – 86% • Year 11 – 88% • Year 12 – 89% 	



KENT STREET

SENIOR HIGH SCHOOL

	<p>The attendance across gender is fairly equal until year 9 females when the females drop off. (see attached handout for more data)</p> <p>Attendance is a school priority and the Student Services team are working towards meeting targets. They are working with students, teachers, and parents and outside agencies to ensure students are engaged in meaningful educational pathways.</p>	<p>Craig to look into reasons of why female attendance drops off in year 9.</p>
5.0	OLNA data	
	<p>Helena Rychal, Deputy Principal presented the OLNA data. Testing occurs March and September of each year.</p> <p>Target is 80% or above of students to demonstrate Literacy and Numeracy competence as demonstrated by Band 8 in year 9 NAPLAN or Category 3 in OLNA by the end of year 11.</p> <p>See attached handout for broken down data analysis for 2014 and 2015 results.</p> <p>Kent Street's intervention strategies include direct instruction, IEPs and communication to parents on the significance of the OLNA assessment.</p>	
6.0	Subject selection on-line	
	<p>Paul Currie, Deputy Principal of lower school presented. We have entered into a contract with Country Net – a company that has tendered to take over the current program SIS. They also operate in conjunction with SEQTA. The program allows a very efficient way for online booking system.</p>	
7.0	Workforce plan 2016 onwards	
	<p>Deferred to next meeting.</p>	<p>Deferred to next meeting.</p>
8.0	Pool Hire	
	<p>Hand shake agreement with Kensington PS to use our pool with only a donation. The going standard rate is \$30/hour. Kath presented we take a token donation from our feeder schools for the year for access to our pool. For consistency \$100 donation for 5 visits and \$200 for more. Endorsed by board.</p>	
9.0	Board meeting times and dates	
	<p>Tuesday nights at 6.30pm</p>	



KENT STREET

SENIOR HIGH SCHOOL

10.0	Communications – staff, parents and community	
	Advise that the Good Standing Policy has been reviewed. OLNAs and Attendance data presented. A change to the leaver's jacket is being addressed. Online booking.	Louise to write up a 'From the School Board' article. Graeme to sign this off.
11.0	Next meeting	
	Tuesday 16 June 2015 6.30pm	
12.0	Round table evaluation of meeting	
	All members contributed to discussion. Meeting closed at 11.06am.	

Signed (Chair)

Date: