



KENT STREET

SENIOR HIGH SCHOOL

Minutes of the Kent Street Board – Meeting No. 15 held on 8 November 2016

MEMBERSHIP: Graeme Eley, Scott Montgomery, Josephine Hart, Kath Ward, Paul Currie, George Hayden, Sharron Sutton, Lyn Diver, Marina Bay, Deanne Poole, Marilyn Harvey.

1.0	Welcome and Apologies	ACTIONS
1.1 2.0	Opening and welcome. <ul style="list-style-type: none"> The meeting was opened by Graeme Eley at 6.32 pm. Apologies: Lyn Diver, Marina Bay Absent:	
3.0	Disclosure of interest	
	No changes.	
4.0	Minutes of previous meeting	
	Review minutes of previous meeting. Graeme Eley presented to the Board the minutes 13 September 2016 meeting for approval. Paul Currie moved to accept and Scott Montgomery seconded the acceptance of the minutes. Carried. The Board endorsed the minutes of the previous meeting as complete and accurate with the minor adjustments recorded here.	
5.0	Business Arising	
5.1 5.2 5.3	Formal recognition by the Board of the PM Prize for Excellence in Secondary Science teacher of 2016 – Suzy Urbaniak. Maths Specialist students to study via SIDE Parents have been notified and Kath has received positive feedback from the parents and students involved. Sister school update: <ul style="list-style-type: none"> The school is looking at establishing a connection with Tom Price SHS. Sodexo have a facilities management for Rio Tinto in Tom Price and are eager to ensure that they meet their mandate to value add in the education field – especially of Aboriginal youth. Our initial conversation was about establishing a relationship which will help to retain families in Tom Price with students undertaking the CoRE program with a view to some heading to Kent Street and residing at Rotary, possibly supported financially by Sodexo. The potential for CoRE to have a pathway to Curtin School of Mines also to be pursued. There has been a management change in Sodexo and thus the meeting with Graeme has been delayed – scheduled for end of month. 	



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AGENDA ITEMS		
1.0	Principal Report	
	<p>Kath presented her report (including P&C report) which included the following issues;</p> <ul style="list-style-type: none"> • DES Review • Staffing • Enrolments • Facilities • Marketing • Principal leave <p>A full copy of Principal's Report was distributed with the agenda.</p>	<p>Graeme to meet with Karen Read during handover week.</p>
2.0	Financial Report	
2.1	<p>Merilyn Harvey presented her financial report.</p> <ul style="list-style-type: none"> • Student Centred Funding as at 2 November 2016 \$9,050,089 • Changes to Student Centred Funding since 6/9/16: <ul style="list-style-type: none"> ➤ \$1604 reduction in Disabilities • Total One Line Budget funds available \$10,718,663 • Forecast Expenditure \$10,427,591 • Variance as per OLB Statement \$291,072 as at 2 November 2016 • Current cash budget surplus as at 1/11/16 is \$119,641 • Current salaries budget surplus as at 2/11/16 is \$226,577 • Current collection rates for 2016 as follows: <ul style="list-style-type: none"> 69.41% Voluntary Contributions Year 7 – 10 (Oct 2015 = 71.31%) 89.05% Total Charges collected Year 7 – 12 (Oct 2015 = 64.01%) • Both Yr 7-10 charges and Yr 11/12 charges accounts have exceeded their budgets and therefore any additional income is adding to our Surplus. • Amount received from NCML Debt Collection Agency to date: <ul style="list-style-type: none"> +\$10,579 student charges - \$1800.34 net percentage (15% less GST) =\$8778.66 net • It should be noted that these additional payments are included in the charges budget accounts for 2016 and therefore the charges collection rate would be inflated. ie The debt collection is for previous years charges and are included in this year's budget accounts. • Parkfit outdoor gym equipment has been installed. • The slip road between the two Kent Street driveways will be installed from 7 to 14 December. • Shade sails will be installed 9 November in the lower school quadrangle and over the artificial turf between the English block and the gymnasium. 	



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	<ul style="list-style-type: none"> • Shelters over 4 brick drink fountains have been built and installed by Ben Thurstun, D&T Teacher for a cost of \$6400. Quote via Programmed was for \$10,500 for only 3. • Old shelving in IT office has been removed (by Ben Thurstun) and new shelving will be built by Ben Thurstun. Quote via Programmed was for \$7800. Ben will be able to complete the job for half the cost. • Savings have been made in the Aviation lecture theatre. New front desk was required with better storage and small privacy screen. Quote via Programmed was for \$9000. Teacher, Kevin Bennett purchased new desks for \$1305. New quote for curved laminated front screen and infill to the desks is \$4350, making a total of \$5655. • Painting maintenance below has been completed: <ul style="list-style-type: none"> ➢ External window frames of Home Economics building – rooms 19 and 20 ➢ Internal walls and ceiling – room 20 ➢ Administration building gables, front eaves and top ridge vent covers <p>George Hayden moved to accept and Scott Montgomery seconded the acceptance of the report. Carried.</p>	
3.0	Ratification of Contributions and Charges	
3.1	Final endorsement of Contributions and Charges Booklet. Moved by Josephine Hart; seconded by Deanne Poole; Carried.	
4.0	Clontarf Academy	
4.1	<p>Discussion about potential partnership with Clontarf Academy which is a national organisation that puts support systems into public schools.</p> <ul style="list-style-type: none"> • Seven schools currently in WA have a MOU with Clontarf. • Three way funding – Federal, Clontarf Academy and the Department of Education. • Kent Street currently has 68 aboriginal students – 40 male and 28 female. • The WACA is Clontarf’s second highest sponsor – this may explain in part, why Clontarf want a Cricket school. • RRC facilities is a positive for Clontarf. • Complements “Follow the Dream” program <p>The Board are happy for Kath Ward and Craig Lynch to pursue the potential relationship with further investigation and present findings at next meeting.</p>	
5.0	School Board review process	
	Paul presented three different formats for the Board to self-review their performance to date. Need for a ‘comment section’ on each question. 360 degree feedback is very helpful.	Josephine and Paul to discuss further.



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	General consensus of the second option with comment section and Survey Monkey to be used.	
6.0	Leavers jacket design	
	Seeking ratification. Subject to roman numerals being removed. Nickname is to be name.	
7.0	Next Meeting	
	Tuesday 6 December 2016 at 6.30pm.	
8.0	Round table evaluation of meeting	
	Splendid meeting, processes of our Board makes members very grateful, happy, good improvement, moving in the right decision, exciting about the potential Clontarf partnership. Next meeting will be very busy. Regretful that the information not provided a little earlier Thank you to Kath for her leadership this year. Thank you to the Board for all of your time and effort.	Lou no longer to be minutes taker on night. Swivel record and typing to occur during normal working day.
9.0	Meeting closed	
	7.55 pm	

Signed (Chair)

Date: