



# KENT STREET

## SENIOR HIGH SCHOOL

*Minutes of the Kent Street Board – Meeting No. 9 held on 1 March 2016*

**MEMBERSHIP:** Graeme Eley, Scott Montgomery, Josephine Hart, Kath Ward, Paul Currie, George Hayden, Sharron Sutton, Lyn Diver, Marina Bay, Deanne Poole, Marilyn Harvey.

1.0	Welcome and apologies	ACTIONS
1.1	Opening and welcome. <ul style="list-style-type: none"> <li>• The meeting was opened by Graeme Eley at 6.30pm.</li> </ul>	
1.2	Apologies: Full attendance	
1.3	Confirmation of agenda. <i>The Board confirmed the agenda.</i>	
2.0	Disclosure of interest	
2.1	No changes.	
3.0	Minutes of previous meeting	
3.1	Review minutes of previous meeting. Graeme Eley presented to the Council the minutes of the 15 December 2015 meeting for approval. Lyn moved to accept and Scott seconded the acceptance of the minutes. Carried. The Board endorsed the minutes of the previous meeting as complete and accurate.	
4.0	Business Arising	
4.1	Newly appointed staff; Allison Van der Vaart – Science 6 month term. Maryline Hollanda – English.	
AGENDA ITEMS		
1.0	Principal Report	
	Kath presented her report which included the following issues; <ul style="list-style-type: none"> <li>• Census – poses some financial concern</li> <li>• Staffing</li> <li>• Student numbers</li> <li>• Student results</li> <li>• Presented the Principal's Report given to the P&amp;C meeting on 23/2/2016</li> </ul> Please note a full copy of Principal's Report is attached.	



# KENT STREET

## SENIOR HIGH SCHOOL

<b>2.0</b>	<b>Financial Report</b>	
	<p>Merilyn Harvey presented the financial reports.  Board to endorse the budget that has been approved by the Finance Committee. Moved by Scott, seconded George. Carried.  Cuts have been made to budgets due to student numbers being lower than anticipated – savings of \$150K on cash contingency budget have occurred. Total contingencies budget \$1,411,759 including unallocated \$30,820  Student centred funding - 849 counted students for census.  Funding based on characteristics of students – please see attached report. The numbers are extracted from our database.  Educational Adjustment is based on NAPLAN results.  Reserves have been reduced at this stage – needs to be reviewed later in the year.</p> <p>Salaries - \$140K carried over from last year.  Total funds as of 26 February 2016 \$8,645,345  Total Forecast Salary Expenditure \$8,607,326</p> <p>Final collection rates for 2015 as follows:  75.78% Voluntary Contributions Year 7 – 10 (2014 84.14%)  81.19% Total Charges collected Year 7 – 12 (2014 69.58%)  Great improvement from 2014 for charges collected.  Board would like to acknowledge Merilyn’s effort in this improvement in collection rate.</p>	
<b>3.0</b>	<b>2015 WACE data review</b>	
	<p>Kath presented the data.  ATAR Triciles  Real differential for Stage 3 Aviation and Stage 3 ELD  Special credit needs to be mentioned to Stage 3 Health – positive differential. Acknowledgment to the Health team.  Kath explained the relationship with the data in regards to Stage 1, 2 or 3 in overall WACE completion data for Kent Street in 2015.</p>	<p>Brian to present a presentation on University entry through Cert as opposed to ATAR</p>
<b>4.0</b>	<b>Review of performance against Business Plan targets for 2015</b>	
	<p>Kath presented the Operational Plan for 2014 – 2017. The document is a working document.  Kent Street is a Positive Behaviour School and has the following Priority Areas;</p> <ul style="list-style-type: none"> <li>• Student engagement</li> <li>• Student achievement</li> <li>• Professional growth.</li> </ul> <p>We have set specific targets - both achievable and aspirational</p>	<p>Agenda item for next meeting.</p>



# KENT STREET

## SENIOR HIGH SCHOOL

	<p>targets. Our Priorities have a set financial amount allocated to them. The 2016 budget allocation has been aligned to the School Operational Plan (see attached document for financial breakdown)</p>	
<b>5.0</b>	<b>Early close – Parent night</b>	
	<p>6 April 2016 and 29 June 2016– 2 parent nights – Year 7-9 in term 1 and Year 10-12 term 2 Great opportunity for meet and greet for parents and teachers. Close at lunchtime on both days – open to 6pm. Online booking for parents. Approval of the Board. George moved and Deanne seconded. Carried. School day finish at 12.30pm, interviews to begin at 1.00pm.</p>	
<b>6.0</b>	<b>CoRE Shirts</b>	
	<p>Shirts available through uniform shop. Standard shirt the same as the Specialist Programs. Colours need to be reversed – blue / white. Approved with the colours reversed and name added – provisional approval subject to matching the other Approved Specialist Program shirts. Graeme has asked about the use of wide brimmed hats for the Program – with CoRE logo.</p>	
<b>7.0</b>	<b>General Business</b>	
	<p>Letter of thanks to Misha Mamo for her service to the Board during 2015.</p> <p>Deputy for the Board</p> <p>Minutes are published on the website – a summary version.</p> <p>Kath to locate and share induction with new members. Tour of the school for new members.</p>	<p>Formal letter to Misha – Kath.</p> <p>Agenda item for next meeting. Graeme to approve these. <b>LOU check website</b> Kath</p>
<b>12.0</b>	<b>Next Meeting</b>	
	Tuesday 5 April 2016 at 6.30pm	
<b>13.0</b>	<b>Round table evaluation of meeting</b>	
	Well engaged meeting for the first meeting of the year. Lots of information. Nice to see new faces. Kath summation on data was	



# KENT STREET

SENIOR HIGH SCHOOL

	good. A lot of presentations – tonight’s meeting to be the exception on presentation of too much data. Excellent. Thank you Kath and Merilyn. Well done.	
<b>14.0</b>	<b>Meeting closed</b>	
	8.27pm	

Signed (Chair)

Date: